

ADULT EDUCATION

- Adult Learning Program (Level 3)
- Improve your reading, writing and math skills

Classes in Tatamagouche – Ongoing in 2012

For More Information Call 895-2464 or Visit Open Doors



Local Jobs

- ~ Fox Harb'r is currently seeking seasonal staff
- ~ Aqua Shell Holdings—Starting May 1st, 2012
- ~ Wentworth Valley Inn (Hiring now)

More information available at Open Doors
Summer student jobs will be advertised soon
Please visit Open Doors for local area positions

Attention Local Employers

When you are looking to fill a position please call us at 657-0180.

We can post your advertisement on our job board and website and give you guidance regarding posting on the Job Bank or other job search sites.

We can also forward resumes to you of potential candidates.

(Please note—No Screening Process Available)



OPEN DOORS
229 Main Street
Tatamagouche
Nova Scotia B0K 1V0

Open Doors is funded under the
Canada-Nova Scotia Labour Market Agreement
www.opendoorscrc.ca

Any inquiries regarding Service Canada,
Employment Insurance, Contact: 1-800-206-7218.

Open Doors

Career Resource Centre

229 Main Street , Tatamagouche

Phone: 657-0180 Fax: 657-0420

Hours of Operation : Monday—Friday 8:30am– 4:30pm

March 2012

Peak Performance Seminar

"A presentation that will enhance skills in the areas of personal responsibility, attitude, confidence and self esteem"

Thursday, April 19 & Friday, April 20

9 am—3 pm

OPEN DOORS presents Provincially Recognized, Earl McAllister

Don't miss this unique opportunity

Register now—for FREE, Inspiring, Professional Seminar

By Calling 657-0180

Would skills upgrading help you with your career?

The Case Manager at Open Doors can determine if you are eligible for Provincial Government financial assistance.

Skills Development supported by Employment Nova Scotia provides financial assistance to eligible individuals to help them obtain the skills training and certification they need to obtain employment.

You may be eligible to apply. Come in and find out!

Calendar Of Events

Using Computers in Your job Search	March 29	9:00 am to 10 am	FREE
WHMIS	April 16	6 pm to 7 pm	\$15.00
Food Handlers	April 18	9 am to 4 pm	\$24.78
Earl McAllister	April 19 & 20	9 am to 3 pm	FREE
First Aid /CPR	April 23	9 am to 4 pm	\$70
Convergys	April 26	10 am to 12 noon	
Resume Critique	May 24	9 am to 11 am	FREE

All Courses - Please Register By Calling Open Doors @ 657-0180

MEET THE EMPLOYER—CONVERGYS, New Glasgow

NEW STARTING WAGE OF \$11.15 PER HOUR + Earn an extra \$1.30 per hour with the pay performance incentives.

Now hiring—these are full-time positions offering 40 hours per week. The Customer Service Representative will handle inbound calls.

For more information plan to meet the representative at

OPEN DOORS on Thursday, April 26 from 10 am—12 o'clock



‘Workplace Hazardous Materials Information System’

Who Should Take The WHMIS Course ?

**Anyone who will be working directly or indirectly with
Controlled Products.**

This is an asset to have on your resume.

Employers value this training.

Monday, April 16th, 6 pm to 7 pm at the North Shore Business Centre

Call 657-0180 to register.



NS Department of Agriculture

FOOD HANDLER EDUCATION COURSE

IN TATAMAGOUCHE

DATE: WEDNESDAY, APRIL 18

TIME: 9 am – 4 pm

Register by Calling: 657-0180

Deadline April 10th

Registration Forms Available at OPEN DOORS



ARE YOU INTERESTED?

Open Doors is considering a training program for unemployed individuals to enhance employability through job readiness, academic upgrading/trades related and work experience/mentoring. Please call us if you have an interest in participating in this type of program.

InspirationWorx! Skills Development & Employment Expo

Tuesday, April 17, 2012- Glengarry Hotel, Truro, NS

More information at www.futureworx.ca

The Truro Dragon's Den competition finale with 'Dragon' Bruce Croxon
Exciting keynote with Juno nominee **JRDN!**
50 businesses and training institutions

The Importance of a Resume

Your resume is the first contact you will have with an employer. Doesn't it make sense to make the best impression possible? Here at Open Doors we have hundred's of examples you can use as a template.

They cover every level of education and work experience. Our staff will help you build a resume to be proud of.

